

CREATE AN ORGANIZATIONAL UNIT

HrOnlineLux 09_1_Organizational Unit creation - HR Admin

- 1 I create an Organizational Unit (Department) in which the new employee will work.

CREATE A JOB

HrOnlineLux 07_1_Create a job - HR Admin

- 2 I create a Job (function).

CREATE A POSITION

HrOnlineLux 08_1_Position creation- HR Admin

- 3 I create a Position (employee).

HIRE AN EMPLOYEE

HrOnlineLux 03_1_Hire an employee- HR Admin

- 4 I Hire an employee.