



Covid-19: the STM replaces pre-recruitment examinations with an opinion on the file

In view of the current health crisis and in order to reduce employee travel as much as possible, certain pre-recruitment examinations can henceforth be replaced by an opinion on the file.

The positions concerned are for those hired for:

- Office work
- Administrative position – Computer specialist
- Waiter in the lounge
- Sales (apart from filler, food sales and car equipment sales)

The procedure is as follows:

1. The employer sends an “**Employer Application**” to STM for **hiring review**.
2. The employee sends the complete “**Case History Questionnaire**” to STM. You will find it on the STM website.
3. The occupational physician decides whether the employee is fit to work or whether he should be called in for a medical examination on the basis of the **questionnaire and the employer application**.
4. If the employee is fit for the job, the medical examination form will be sent to the employer and to the employee. If a consultation should prove necessary, an appointment will be offered to the employer who shall inform the employee of the scheduled date.

An appointment can always be requested by the employer or the employee as and when necessary.



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